

How to access a secure area with a Sharelox system installed

1. Refer to figure 1.1 to remove your padlock.
2. Push in on the push bolt your padlock was lopped through.
3. Refer to figure 1.2 to pull back on the lock bolt.
4. Now you have access.

figure 1.1



figure 1.2



How to customize the function of a push bolt

1. Refer to figure 2.1 to remove the cover plate by using your padlock key to push in on the cover tab. At the same time, push in on the master push bolt. You will feel the cover tab push in. Make sure the cover tab is pushed in as far as it will go.
2. Let up on the master push bolt. This will allow the cover tab to remain pushed in.
3. Now slide off the cover plate as indicated in figure 2.2.
4. Refer to figure 2.3 to customize the function of a push bolt.

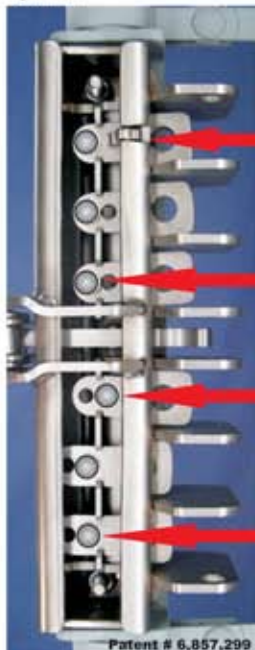
figure 2.1



figure 2.2



figure 2.3



re-locate push pins for the function needed

Master push bolt
For the person in charge of security
Always keep a padlock on the master

Active push bolt
Allows padlock access

Lock-out push bolt
Padlock can stay on but denies access

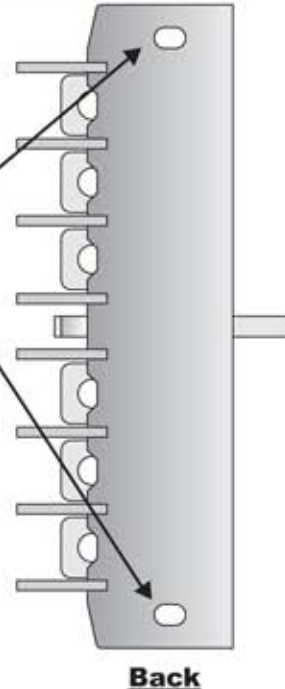
Un-active push bolt
No padlock need - also prevents
accidental padlock placement

Patent # 6,857,299

EVERLOCK SYSTEMS

Bolt on instructions

1. First take the cover plate off the Sharelox. (figure 2.1)
2. Place the Sharelox in the location to be mounted.
3. With a pencil reach inside the Sharelox and trace around the oval holes located on the top and bottom.
4. Set the Sharelox aside and drill a 3/8 inch hole all the way through the tube in the center of both of the pencil outlines.
5. Take bolts of proper length and place them through the drilled holes. Place the oval holes in the Sharelox over the bolts and tighten with lock nuts and washers.
6. Slide the cover plate back on the Sharelox.



CONTACT US

Toll Free: 877.284.6553
Local: 949.284.0230

www.everlocksystems.com
info@everlocksystems.com